

KICE Governing Council Meeting

Venue: Penneshaw Campus

Date:	23/05/2023	Start Time:	6.35pm	End Time:	8:34pm	Location:	Kingscote Campus STEM building
Chairperson:	Karleah Berris			Guest(s):	Tim Mcleod – Education Director		
Principal	Peter Philp						
Members	<p>Parent Members: Pat Hodgens (Deputy Chair), Craig Oates (Treasurer), Nicole Arthur, Erica Bolto, Briony McLaren, Julia Lashmar, Will Durack, Cassandra Douglas-Hill</p> <p>Community Rep: Maree Baldwin</p> <p>Staff Reps. Scott Milne (Secretary)</p> <p>H.O.C: Alice Northcott (representing Louise Snowball).</p>						

Item No	Time mins	Agenda	Key Issues/Discussion Dot Points (record at the meeting)	Decision/Action Summary (record at the meeting)
1.	6:37 pm	Welcome Acknowledgement of Land	New parent members required Chair position – possible handover period Staff reps (1 year tenure)	
2.	6:37pm	Apologies/Absent Quorum is majority of filled positions. Half plus 1.	I have the following are apologies: Apologies: Craig Oates, Pat Hodgens, Tam Bailey, Julia Lashmar, Louise Snowball & Karleah Berris, Karleah Berris.	
3.	6:37pm	Tim McLeod	Update on Principal role Other issues relevant to KICE	
4.	7:10pm	Confirmation of Previous Meeting Minutes (attached) To confirm the minutes of previous meeting, provided as an attachment. <u>Recommendation</u>	Minutes on GC portal	Nicole moved to accept the minutes. Briony seconded.

		That the minutes of the GC meeting held 21 March 2023 are confirmed as a true and accurate record of proceedings.		
5.	7.11pm	Business Arising from last Meeting	GC Principal recruitment panel member organized	
6.	7:15pm	Principal's Report Recommendation That Governing Council note the report	Report available on GC portal.	Action: Nicole moved to accept the minutes. Will seconded.
7.	7.20pm	Finance Committee Report – Meeting Date (attached) To receive the report from the Finance Committee arising from the Finance Committee Meeting held DATE , and consider any recommendations. Recommendation That Governing Council note the report	Report available on GC portal.	Previous action: Approved 2023 budget presented at last meeting, Karleah has signed that budget as passed by Governing Council Action: Peter to speak with Alex Gordon about providing a condensed version of the finance report for GC. Nicole moved to accept the minutes. Will seconded.
8.	7.25pm	Canteen Committee Reports (attached) To provide the Kingscote Campus Canteen report Recommendation That the governing council... Note, or action?	Report available on GC portal.	Previous action GC voted in favour of Jasmin being on standby to fill in if other canteen staff sick Action: Nicole moved to accept the minutes. Will seconded.
9.	7.26pm	Transport Committee (Attached) To provide the report from the meeting held DATE Recommendation That the governing council... Note, or action?	Report available on GC portal. Concerned raised around safety of roads and the immediacy of getting KI Council involved. If this is a continued issue GC may send an email to KI Council.	Action: Nicole moved to accept the minutes. Will seconded.

10.	7.30pm	Head of Campus Report Penneshaw Head of Campus <u>Recommendation</u> That Governing Council note the report	Report available of GC portal.	Action: Nicole moved to accept the minutes. Will seconded.
11.	7:32pm	Agenda Items	<p>1. Strategic Annual Planning – Will, Some things within GC scope below:</p> <ol style="list-style-type: none"> a. Does curriculum meet local community needs (ie language/music/arts, school based apprenticeships, middle/senior year subject offerings b. Policies c. Site improvement plan and strategic direction of school <p>2. Anti-bullying policy – Peter GC acknowledge work that Wellbeing Leaders have put into revising this policy. Including a review date suggested.</p> <p>3. KICE communications with parents - Karleah</p> <ol style="list-style-type: none"> a. How KICE communicates with parents when specific incidents happen at school b. general communication between parents and school/teachers, in particular year 6 and up. <p>4. Update on road safety at Kingscote Campus - Karleah</p>	<p>Previous action:</p> <p>Action: Peter to seek someone from the governance to speak to GC to give a more condensed explanation of GCs role within the school including, our role, our scope of influence and how we can support the school.</p> <p>Nicole moved to endorse the Anti-Bullying policy seconded by Erica.</p> <p>To be shared at the next meeting</p> <p>To be shared at the next meeting.</p>
12.		Any other Business		
13.		Future Meeting Dates		Next time: Kingscote Campus Week 8 Term 2 – Tuesday 20 June 2023