

Underlying Principles

Assessment is the process of identifying, gathering and interpreting information about progress in student's learning.

The purpose of assessment is to improve the learning outcomes of all students, to provide information about whether the learning goals of the teaching program have been achieved and to assist with making decisions about subsequent teaching and learning.

Reporting is a process of communicating assessment information and its connections with student learning.

Assessment and Reporting Practices at KICE will

- Promote an improvement in student's learning.
- Use a variety of assessment practices to meet diverse needs.
- Recognize teacher's professional judgements.
- Provide opportunities for student development planning processes.
- Report student learning progress and achievement in all areas of study across the curriculum.
- Be used to monitor student learning.
- Ensure that students develop skills in assessing and attesting to their own achievement.

Responsibility of teachers

- Use a range of assessment strategies appropriate to specific learning activities.
- Use learner achievement information as a basis for future teaching and learning programs.
- Negotiate assessment strategies and procedures with learners.
- Assess learner's work promptly .
- Compile learner records, consistent with the learning activities and the level of schooling.
- Respects the right of learner's privacy when providing feedback.
- Provides parents with descriptive, accurate and understandable information about their child's achievement and areas for improvement.
- Prepares learner reports and conducts parent interviews in accordance with the KICE timeline.
- Uses curriculum frameworks (SACSA/National Curriculum) for assessment and reporting.
- Reports in accordance with DECS and site requirements.
- Implements assessment procedures in accordance with the requirement of SABSA and SACE
- Records information using appropriate computer software.
- Determine and consider the equity of various assessment and recording techniques.
- Adopt assessment methods and strategies appropriate to the age of and stage of development of their students.

Responsibility of Site leaders

- Plan and manage the implementation of the KICE policy.
- Ensure that the information about the policy and school action is accessible to all members of the school community.
- Ensure that teachers are supported to implement this policy effectively.
- Ensure that effective assessment and reporting practices are equitable.
- Ensure that school assessment and reporting practices are regularly monitored, reviewed and evaluated.

Responsibility of Students

- Be actively engaged in self assessment.
- Monitor and evaluate their learning progress with teacher support.
- Understand the place of assessment and reporting in their own learning.

Responsibility of Parents

- Develop an effective partnership to support the learning of their child.
- Request additional interview s and meeting times if they have any concerns re their child's learning.

Timeline

Term 1

- Week 3-Term/Semester Overviews sent to parents
- Week 3-4 Acquaintance nights
- End of Term - Running Records data collected (Reception-Year 2)
- End of Term – Primary interview nights

Term 2

- Week 1-Term Overviews sent to parents
- Week 2 – Secondary interview night
- NAPLAN Tests Years 3,5,7 & 9
- ***Semester 1 Major Report***

Term 3

- Week 1-Term/Semester Overviews sent to parents
- September NAPLAN data released
- End of Term 3 – Running Records data collected (Reception-Year 2)

Term 4

- Week 1-Term Overviews sent to parents
- ***Semester 2 Major Report***