

Kangaroo Island Community Education Governing Council



Kangaroo Island
COMMUNITY EDUCATION

Meeting: Tuesday 3rd of November 2020, Parndana Campus

Present: Maxine McSherry, Peter Philp, Jenni Harris, Eliza Cruse, Cornel Trifu, Craig Oates, Sarah Were

Apologies: Brad Henley, Hannah Buick, Silke Krause, Emma-Jess Gray, Scott Ellson

Ratification of previous minutes	The minutes from the previous meeting were circulated to all members. These were moved and accepted as accurate.	Previous minutes accepted. Moved: Maxine McSherry Seconded: Cornel Trifu All in favour.
Business Arising		
Zebra crossing Craig Oates	Craig discussed zebra crossing. Peter sent email to council. They stated a representative would be sent out to investigate the issue. While this issue is still pending, Peter Philp will continue to follow the matter up with council and Leon Bignall.	Peter to forward email to council to Leon Bignall
Maxine to follow up behaviour policy	Maxine incorporated feedback from parents and the Anti Bullying and Behaviour policies are now on the school website along with the updated wellbeing statement.	
Reports		
Principal's Report Maxine McSherry	Report tabled. New play equipment installed at the Kingscote campus. Parndana campus already have some of their equipment but waiting for a contractor to construct the new equipment. Dental car park will have bitumen replaced during the holidays. Year 12 exams are underway. They will occur between November 2 nd and November 12 th . Alex Smith has been appointed as Assistant Principal (Parndana campus). This will support the smooth transition into 2021. Elyse Kowald has been appointed as the Assistant Principal, R-5 Kingscote. Elyse has been visiting the school to support her transition into the new role and joins KI with her husband and young children from Cooper Pedy.	

	<p>Anxiety is present in the school and wider community about the upcoming bushfire season. A community EXPO has been organized by KICE and will be held at the Parndana Campus on Tuesday November 24th (after school) The goal is to bring the community together and connect with service providers to empower families with practical information and strategies to help their children move towards strong mental health in preparedness for the upcoming bushfire season.</p>	<p>Parents welcome to contact Erin Linn (KICE) for further information.</p>
<p>Finance Jenni Harris</p>	<p>Report tabled.</p> <p>Alex Gordon has been appointed to the new Business Manager position at KICE. Alex has recently moved from Whyalla, she will start in her new role on the 4th of November 2020 - working through the process of transition. It has been an intentional move to have the new BM start in the role while Jenni is still here, to ensure the complexities of the role can be covered.</p> <p>Canteen now making a profit adjusted for JobKeeper. \$4426 Consolidated report is above budget by \$440,000, supported by some unbudgeted grants and other income during the year.</p> <p>Materials and Service fees for 2021. No feedback tabled from parents. A poll will occur to determine if the fees will be charged above the school card fees. Maxine will write a letter to inform parents about the new processes and what the fees support. Unsuccessful polling may result in increased charges to parents for camps and excursions and laptop hire.</p> <p>Proposed Materials and Service charges for 2021:</p> <ul style="list-style-type: none"> • \$376 (Primary) • \$452 (Secondary) • \$250 (Preschool) 	<p>Motion: The M&S Fees for 2021 be \$376 for Primary students and \$452 for Secondary students, and parents are polled for agreement to charge these amounts.</p> <p>Motion: Preschools fees for 2021 be \$250</p> <p>Motion: That Alex Gordon replace the current Business Manager, Jenni Harris for all delegations and authorisations as required by DfE</p> <p>All motions</p> <p>Moved: Sarah Were</p> <p>Seconded: Sarah Hourez</p> <p>All in favour</p>
<p>Head of Campus Peter Philp</p>	<p>Report tabled.</p> <p>New staffing for 2020 is still being finalized over the next few weeks.</p> <p>Year 12 graduation is a KICE graduation and will only include years 9 – 12 due to restriction in numbers (Covid).</p> <p>New playground equipment being used and enjoyed by the R-5 students. Due to Covid, there will be adjustments to the award assemblies at the end of the year. Kingscote will have three separate events, Reception to Year 5; Year 6 to Year 9; and</p>	

	Year 10 to Year 12.	
Canteen	The canteen is now making a profit, even after the Job Keeper payments. The EFTPOS has made a difference to the profitability of the canteen. Both current canteen workers (Di Jones (manager) and Karen Stapleton) will retire in 2020, as previously mentioned.	
All reports received		All reports received Moved: Maxine McSherry Seconded: Sarah Were
Correspondence		
Letter from Chris Bernardi (see funding below)		
Email from Parndana Parent to Brad (see Breakfast Club, Parking and You Tube Items).		
General Business		
Update Canteen Policy and employing new Canteen Manager	<p>New manager will be employed, starting 2021 with some transition at the end of 2020 Canteen committee recommended that the canteen can be temporarily be run without a second worker.</p> <p>Canteen committee is requesting Governing Council to approve a manager for 35 hours a week under the Fast-Food Industry Award – Casual.</p> <p>Advertisement for the position will be put in the Islander and general community advertising sources. Canteen committee would like the new manager appointed as soon as possible to allow for smooth handover.</p> <p>Craig indicated interest in being the GC rep on the panel.</p>	Approved.
Department for Education Funding	<p>In response to GC email requesting our Category of Disadvantage be reviewed, Maxine was invited to Meet with Chris Bernardi (Chief Finance Officer DfE). KICE will remain a Category 6 school but Chris has assured us a no worse off guarantee. DfE will provide KICE with \$200,000 a year for the next two years, the funding is towards A. Our Wellbeing Salaries (\$150,000) B. (\$25,000 Social Justice for Students) C. (\$25,000 Travel, freight).</p> <p>This is an excellent outcome.</p>	
School Improvement Plan -School Data	Next staff training day, the Site Improvement Plan will be revised in terms of the assessment we use to monitor our progress towards reaching our targets. Due to NAPLAN not being implemented this year. Running Records, PAT data, A-E grades and Parent Survey data will be some of the data sets used to inform the revision of the Site	

	Improvement Plan. Plans distributed to GC members.	
Festival of Music 2021	Last Friday, there was a street fair at the Ozone Hotel. The KICE choir attended the event with great success. KICE is keen to continue and support singing/choir and will enter the Festival of Music.	Maxine to liaise with Scott, Emma and James to progress to the next level.
M & S Fees feedback from parents	A poll will be run to ascertain parental opinion on the proposed changes.	
KICE Inclusion Policy	Maxine did not receive any feedback about the Inclusion Policy so that will go on the KICE website unchanged.	Maxine to add inclusion policy to KICE website.
Wellbeing & Behavior Support/policies/resources	All resources for KICE Wellbeing, Behavior or Support policies can be accessed online via the KICE website. .	
Staff retiring.	A number of KICE staff are retiring after many years of long service. Governing Council approved a gift to all teachers who retire from KICE. The gift will vary in value depending on years of service: 10 years, \$100 15 years, \$150 20 years, \$200	
GC member resignation.	Silke Krause has retired from Governing Council. Along with her family, she has moved to the mainland due to family reasons. GC thank Silke for her time and commitment to GC at KICE.	GC to write a letter of thanks to Silke.
Any other business		
Staff training for 2021 approval	Maxine requested Governing Council approve a staff training day for Friday March 19th, 2021 (Friday), we have the opportunity to obtain a much sought after speaker for this day (Sheena Cameron) and this training would fit in with our School Improvement Plan. There are four staff training days in 2021, one will occur in week 0 before the students return, March 19 th will be the second Staff Training Day. Two more to occur later in the year.	Approved by All GC members
School buses	Buses are still an issue. While there are two additional buses on the island, they are still experiencing mechanical breakdowns. An extra bus is scheduled to arrive, depending on the availability of the ferry. Maxine will write to the Transport Committee and the Work Safety Division, within the department, to inform them about the concerns of parents who now feel the bus issues are becoming a WH &S issue. Transport Committee to test UHF in	Maxine to distribute the DfE review of regional and remote bus services and the latest Bus Policy.

	<p>relation to the upcoming bushfire season and report to Governing Council at the next meeting.</p> <p>Craig is aware of some possible grants if we need more equipment to ensure the buses are fully equipped.</p>	
Early dismissals for 2021 policy	As of 2021, all campuses will dismiss students at 3:20 pm on the last day of term. This means students will no longer be dismissed at 2:20 pm. This is a departmental decision.	Maxine to inform parents via the newsletter.
Catastrophic Days	It has been a departmental decision that any catastrophic days in 2021 will see the closure of all sites of KICE, KICS and the Penneshaw Pre-School.	Maxine to inform parents via the newsletter.
Breakfast club	<p>A parent has written to Brad asking that more healthy choices are preferable for the Parndana Breakfast club.</p> <p>The Breakfast club is currently not operating at Parndana, when it is in operation it relies on volunteer time and the donation of goods. Cereals, toasts, spreads and fruit are usually available.</p>	Maxine to share feedback with Parndana HOC for reference when the Brekky club re-starts.
Negative YouTube advertisements	<p>A parent has expressed concern to Brad regarding You Tube and the pop up advertisements.</p> <p>KICE has purchased an annual subscription to Click View to ensure content is appropriate for educational purposes.</p>	
Parking at Parndana	<p>A parent has expressed concern regarding the Parndana Parking on the Community Oval side of the school.</p> <p>This area is not DfE property and any concerns could be addressed by the parent with the KI Council.</p>	
Meeting close: 8 pm		
Next meeting: Tuesday December 1st (Week 8) at 6.30pm – Parndana Hotel		